

**Communications Advisory Committee
Minutes for November 3rd, 2008, 7:00 pm
Audrey Beck Building, Conference Room B**

I. Call to order;

Attending: Toni Moran, Leila Fecho, Aline Booth, Richard Pelegrine, Patrick McGlamery (recording).

Absent: Bill Powers, Joyce Crepeau

II. Approval of Minutes of October 20th:

Leila Fecho asked that clarifications or item changes be reflected in amended minutes.

Aline Booth asked for clarification of "Regular" and "Special Meeting". Chair Moran suggested that all meetings are "regular" unless stated otherwise. Aline Booth asked that annual listing of meetings be labeled "Regular".

Chair Moran reminded the Committee that all auxiliary materials should be appended to the Minutes by Recorder.

Aline Booth moved Minutes be accepted. So moved.

III. Public Comment:

No Public in attendance.

IV. Old Business:

A. Mission

Leila Fecho presented the Mission Statement.

Richard Pelegrine moved to adopt Mission Statement; so moved.

Leila Fecho presented Values Statement. After brief discussion, sequence of values was determined.

Richard Pelegrine moved to adopt Values; so moved.

Aline Booth will bring Town and Region #19 Budget calendars for next meeting.

Leila Fecho will reformat Goals for next meeting.

B. Comparable towns and programs

Mike Johnson of the Council of Municipal Governments will provide Chair Moran with information on software some towns in Connecticut are using for communication.

Richard Pelegrine provided copy of letter he sent out to various towns. No responses yet.

V. New Business:

No New Business

VI. Reports:

No Reports/

VII. Communications

VIII. Adjournment:

Richard Pelegrine moved to adjourn, so moved at 8:53

Respectfully submitted; Patrick McGlamery